

**Office of the
Grant County Manager**

Phone: 575-574-0006

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MEMORANDUM

To: Andrea Sauer, Food Policy Council Staff
Emailed to: asuer@grmc.org

From: Randy Hernandez, Executive Assistant 

Date: August 30, 2011

Re: Resolution R-11-29; Food Policy Council

Following this memo, you will find the new resolution that the Grant County Board of Commissioners adopted on August 25, 2011. The reason behind this new adoption was for the Food Policy Council's request to change Section F regarding quorum requirements. Please know that with this new adoption, resolution R-10-37 will no longer be in effect; and resolution R-11-29 will be the active.

If you have any questions or concerns, please feel free to contact me at 575-574-0006.

Thank you!

1 **WHEREAS**, a wide variety of affordable, safe and nutritious food, local and sustainable
2 when possible and provided in a respectful manner, should be available to all County residents;
3 and

4 **WHEREAS**, the Board of County Commissioners wishes to ensure that access to
5 affordable, safe and nutritious food is not limited by economic status, location, or other factors
6 beyond a resident's control; and

7 **WHEREAS**, the Board of County Commissioners wishes to ensure that the price of food
8 in the County remains reasonably close to the average price existing in the balance of the region;
9 and

10 **WHEREAS**, the Board of County Commissioners wishes to ensure that all reasonable
11 efforts are taken to improve the incomes and decrease the needs of those who are most
12 susceptible to food insecurity.

13 **NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY**
14 **COMMISSIONERS OF GRANT COUNTY** that it is the policy of the County of Grant to
15 improve the availability and access to safe and nutritious food, local and sustainable when
16 possible, at fair prices to improve the health and well-being of all residents, particularly those in
17 need. The County of Grant shall also maintain and improve the natural resources, land base,
18 infrastructure and skill sets that are necessary to produce local food to realize the vision for a
19 vibrant, sustainable food and agricultural system.

20 **AND BE IT FURTHER RESOLVED** that the County Advisory Council on Food
21 Policy is established as follows:

22 A. NAME. The Council shall be called the Grant County Food Policy
23 Council (the Council).

24 B. PURPOSE. The purpose of the Council is to integrate all departments of the
25 County as well as a diverse group of public and private stakeholders in a collaborative effort to

1 recommend policies, implement projects, create awareness and encourage partnerships to fulfill
2 the County food policy.

3 C. DUTIES AND RESPONSIBILITIES.

4 1. The Council may:

- 5 a. Monitor the availability, access, price and quality of food
6 throughout Grant County;
- 7 b. Collect data on the food security and nutritional status of County
8 residents;
- 9 c. Through the issuance of reports and other communication,
10 inform County policy makers, administrators, communities, and
11 the public-at-large about the status of the region's food system
12 and food security;
- 13 d. Monitor and analyze the administration of County food and
14 nutrition programs;
- 15 e. Explore new means for the County government and its
16 communities to improve the food economy, the availability,
17 accessibility and quality of food and assist the County
18 government and its communities in the coordination of their
19 efforts;
- 20 f. Recommend to the County government and its communities the
21 adoption of measures that will improve existing and add new
22 programs, projects, regulations, or services when needed;
- 23 g. Prioritize and recommend potential food policies and initiatives
24 for the County government and its communities to adopt and
25 implement related to:

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- (1) Economic vitality of food and farming sectors;
- (2) Public health and quality of life;
- (3) Transportation and infrastructure;
- (4) Land, water, and natural resource conservation and management;
- (5) Food insecurity;
- (6) Education;
- (7) Referrals to social services;
- (8) Direct service of food;
- (9) Direct and indirect purchase of food;
- (10) Advocacy before state and federal legislatures and agencies;
- (11) Support of private efforts; and
- (12) And other direct and indirect issues related to the food and agricultural system.

2. Council members will:

- a. Prioritize issues for Council action;
- b. Serve on the Council’s subcommittees;
- c. Assume a leadership role within the community related to food issues;
- d. Bring areas of concern to the attention of the Council;
- e. Serve as the eyes and ears of the Council in the broader community;
- f. Attend meetings and public events as necessary;
- g. Participate in special Council activities and events;

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- h. Identify opportunities for promoting food programs and other efforts intended to reach the goals of the County food policy;
- i. Identify and recommend leaders in the community for appointment to the Council; and
- j. Elect a representative to attend, serve, report and correspond with the New Mexico Food and Agriculture Policy Council.

3. The Council will report to the Board of County Commissioners on at least a quarterly basis.

D. MEMBERSHIP; OFFICERS.

1. The Council shall consist of thirteen members appointed by the Board of County Commissioners. Eight shall be from the private sector (non-government employees and those not under contract with a government agency) and five shall be government employees, of which two shall be employees of the County of Grant.

2. Members shall reside in Grant County, New Mexico, and shall have expertise in relevant fields, and to the extent possible, represent the diversity of the community in aspects such as culture, gender, age, and geography.

3. The County employee members shall be:

- a. The County Manager or his/her designee; and
- b. One member from the County Planning Department with the largest involvement in food-related issues and services or as otherwise appointed by the County Board of Commissioners.

4. Of the eight private sector members, all should be actively engaged in at least one program, service, or business related to food insecurity, public health or economic development of the local food system, including the production, processing and distribution of food. Private sector members may represent the food industry, non-

1 profits, consumers, educators and dieticians. From among these eight, at least one should
2 represent emergency food or food insecurity programs, one should represent agriculture,
3 one should represent ranching, one should represent food or nutrition education, and one
4 should represent the for-profit food industry. Representation from related state, federal
5 and local governments should be encouraged including (but not limited to) the women,
6 infants and children (WIC) program administered by the New Mexico Department of
7 Health, the Supplemental Nutrition Assistance Program (SNAP) administered by the
8 Income Support Division of the New Mexico Human Services Department, the County
9 extension office administered by the New Mexico Department of Agriculture and the
10 New Mexico State University, and those involved in food or nutrition education and
11 public health.

12 5. The Council shall elect a Chair and Co-Chair. The Chairs may appoint
13 sub-committees and sub-committee chairpersons as needed. Subcommittees may also
14 include non-Council members from the public or private sectors.

15 E. TERMS. Of the initial appointments, six of the members (four private
16 sector and two government sector) shall be appointed for two year terms and seven (four private
17 sector and three government sector) shall be appointed for three year terms. Subsequent terms
18 shall be for three years to maintain staggering of terms. There shall be no limitation to the number
19 of consecutive terms a member may serve. The Chairs shall serve for a two year term. After three
20 consecutive unexcused absences a Council member shall be automatically removed and notified
21 thereof by the Chair. Vacancies shall be filled in the same manner as initial appointments and
22 shall be for the remainder of the unexpired term. Members may be removed by the Board of
23 County Commissioners as originally appointed, with or without cause.

1 F. MEETINGS. A quorum shall be at least seven members. The Council will
2 meet at least quarterly and shall conduct all meetings in accordance with the New Mexico Open
3 Meetings Act and adopted County policies and procedures.

4 G. STAFF. The Healthy Kids, Healthy Communities program of Grant
5 County will serve as the initial primary liaison to the Council. The County will provide
6 stenographic services; however, the County may agree to rotate, on an annual basis, the primary
7 liaison and stenographic services responsibilities. The Council may also use support from the
8 state or federal governments or the private sector as needed. The Council may request assistance
9 from all departments in the County in the performance of its duties in order that the County food
10 policy may be realized.

11 This resolution supersedes Resolution No. R-10-37, which was adopted in 2010.

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13 PASSED, APPROVED and ADOPTED this 25th day of August, 2011, by the Grant
14 County Board of County Commissioners.

15 GRANT COUNTY BOARD OF COUNTY
16 COMMISSIONERS

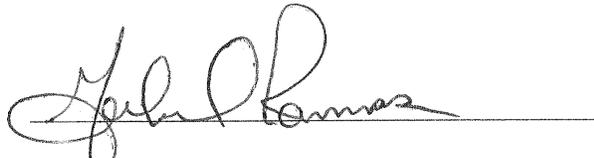
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BRETT KASTEN, CHAIRMAN

20 ATTEST:

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22 ROBERT ZAMARRIPA, COUNTY CLERK

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GABRIEL RAMOS, MEMBER

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25 CHRISTY MILLER, MEMBER